

Welcome to Jamaica for the 2018 Annual General Meetings of the Pan American Standards Commission (COPANT) and the Bureau of Standards Jamaica (BSJ) National Workshop

1. Venue

Hilton Rose Hall Resort and Spa

Address: Rose Hall Main Road, Montego Bay, Jamaica

Telephone: 1-800-445-8667/1-876-953-2650/1-876-876-577-3141/1-954-774-4704

Email: Sheree.Bennett@hilton.com

Website: <http://www.rosehallresort.com/>

Description:

Nestled between Jamaica's majestic Blue Mountains and the Caribbean Sea, the all-inclusive Hilton Rose Hall Resort & Spa, A Hilton® Resort is a sophisticated, tropical paradise situated on 400 lush acres of an 18th-century sugar plantation. The oceanfront resort offers 14,000 square feet of indoor function space and 30,000 square feet of unique outdoor venues.

Along with extensive and versatile meeting and banquet facilities, the Rose Hall Resort features a championship golf course, Jamaica's largest water park, gourmet dining, eight dining venues, a full-service spa, and a private beach with a variety of water activities – establishing the property as one of the island's most distinctive and comprehensive locales for any and all events.

Prices:

Room Type	Single Occupancy Rate	Double Occupancy Rate
Run of House	\$289.00	\$339.00

Third Person Charge, All Inclusive Plans:

On the All Inclusive Plan, rates will apply for any additional children/adult in the room as follows:

- Children 5 & under Free
- Children 6-14 \$75
- Guests 15 and over \$99

Reservation Details:

A block of guest rooms is available for COPANT participants at the special room rate mentioned above (tax and resort fee included). This rate is only available until **Wednesday, 28 February 2018**, so please make your reservations as soon as possible.

Reservations can be made directly with **Hilton Rose Hall at 1-800-445-8667** or electronically using the link below for the online reservation system and use Special Group Code **ZZBOSJ**. If you are calling to make your reservation, **state that you are attending the COPANT meetings, hosted by the Bureau of Standards Jamaica** using Special Group Code **ZZBOSJ**.

http://www.hilton.com/en/hi/groups/personalized/M/MBJRHHF-ZZBOSJ-20180415/index.jhtml?WT.mc_id=POG

Meals:

The **“All Inclusive Package”** provided by the Hilton Rose Hall Hotel & Spa allows delegated access to all food and beverages on a daily basis. Specifically, the following will apply:

- ✚ Welcome drink upon arrival.
- ✚ All food – including three meals per day, plus poolside dining and late night snacks, as served in all restaurants (breakfast, lunch & dinner service may vary by outlet).
- ✚ All beverages – including house brand liquor, draft beer, wine by the glass, frozen cocktails, non-alcoholic drinks.
- ✚ 2 litre bottles of spring water in room; replenished daily as needed.

2. Transport

The meeting venue is conveniently located just **15 minutes from the Montego Bay (MBJ) Sangster International Airport** by taxi. Located in Montego Bay, most tourists land here. It's the better port of entrance if you're headed to Montego Bay. In addition to international terminals, this airport has a domestic terminal with local flights that depart regularly to Kingston, Negril, Port Antonio and Ocho Rios. Taxis, hotel shuttles and car rental companies are available to help you get to your final destination. For more information, just visit <http://mbjairport.com>.

3. Currency and Exchange Rates

In Jamaica we use the Jamaican dollar as our currency. However, the US dollar is widely accepted at the hotel and in the Montego Bay City.

Licensed cambio centres and commercial banks are accessible in all resort areas. The official currency exchange rates vary daily, so it's advisable to shop around for the best rate before converting your cash. Most Jamaican ATMs accept international bank cards with Visa, MasterCard, Cirrus and Plus logos. Banks also give credit card advances, change traveller's checks among other financial services.

Notes come in \$50, \$100, \$500, \$1000 and \$5000 denominations. Coins come in 1¢, 10¢, 25¢, 50¢, \$1, \$5, \$10 and \$20 denominations.

4. Climate

The average temperature in Montego Bay in mid-April is between 21°C and 31°C. Sunshine is frequent for Jamaica during that time of the year. You can obtain up-to-date information on the weather for Jamaica at <https://www.accuweather.com/en/jm/jamaica-weather>.

5. Tourism

Montego Bay is famously classified as the second city of Jamaica – the ideal destination to enjoy the Island’s sand, sea and sunshine. The city features a variety of attractions.

For information about excursions and attractions during your stay in Jamaica, please visit <http://www.visitjamaica.com/>.

For details specific to Montego Bay you may visit the lobby at the hotel or <http://www.visitjamaica.com/explore-the-island/montego-bay>.

6. Visa requirements for travel to Jamaica

Once registered to the COPANT Week in Jamaica, you should enquire if you will need a visa to enter Jamaica and apply as soon as possible.

To determine if a visa is required from country, please access the link below. <http://www.pica.gov.jm/immigration/general-immigration-information/requirements-for-travel-to-jamaica/>

Request for Invitation Letters for Participants

As the host of the 2018 COPANT General Assembly, the Bureau of Standards Jamaica (BSJ) is responsible for issuing invitation letters.

Requests should be submitted to Miss Nadette Brown, Protocol & Technical Officer via email at ngbrown@bsj.org.jm. Participants are kindly being asked to provide the following information in their email:

- | | |
|---|--|
|  First Name |  Nationality |
|  Last Name |  Date of Birth (YYYY-MM-DD) |
|  Authority / Institution / Company |  Address |
|  Gender |  Passport Number |

The BSJ will provide a response within five business days of receiving the request and an electronic visa invitation letter will be issued thereafter via email.

7. Electricity

Standard electrical supply in Jamaica is 110 Volts at 50 Hertz. The IEC plug types in use are A and B. Hotels may have a limited number of transformers or converters; however, delegates are encouraged to bring their own. Hotel rooms usually have hair dryers.

8. Consular Assistance

The Ministry of Foreign Affairs & Foreign Trade maintains a list of diplomatic missions in Jamaica which can provide consular assistance if required. Please access the links provided for more information.

 *Order of Precedence – Diplomatic Corps*
<http://mfaft.gov.jm/wp/about-us/foreign-representatives-in-jamaica/order-of-precedence/>

 *High Commissions and Embassies*
<http://mfaft.gov.jm/wp/about-us/foreign-representatives-in-jamaica/high-commissions/>

 *Consulates*
<http://mfaft.gov.jm/wp/about-us/jamaican-representatives-overseas/consulates/>

9. Language

The official language for Jamaica is English. Translation services will be offered during the meetings in Spanish and Portuguese.

10. Emergencies and Insurance

The emergency number for the police in Jamaica is 1-1-9. The front desk at the Hotel should be contacted immediately to report cases of illnesses or emergencies.

Participants are encouraged to obtain travel, medical, personal, accident, and luggage insurance prior to departure. The Bureau of Standards Jamaica accepts no liability for any loss or injury incurred.

11. Telecommunications

The international dialling prefix within Jamaica for making long distance calls is +1 plus the country code then the telephone number. Calls made to numbers within Jamaica do not require a dialling prefix.

The Hilton Rose Hall Resort & Spa, the venue hosting the COPANT week of activities will offer free Wi-Fi Internet access. Password will be communicated upon registration. A Secretariat room will be available to all delegates with a laptop and copier. However, no working documents will be distributed on site. To access working documents, participants are encouraged to go to the dedicated area on the COPANT Server.

12. Registration / Information Desk

Registered delegates are invited to proceed to the registration/information desk upon arrival to pick up their welcome package which will include:

-  A name badge
-  A welcome kit

The registration desk is located at the entrance of the Rose Hall meeting room. Registration facilities will be open as outlined below:

-  Sunday (15 April) 12:00 p.m. to 6:00 p.m.
-  Monday - Thursday 8:00 a.m. to 6:00 p.m.
-  Friday (20 April) 8:00 a.m. to 2:00 p.m.

Delegates are requested to wear their badges at all times during the COPANT Week in Jamaica, even during the social events.

13. Contacts

COPANT copant@copant.org

BSJ info@bsj.org.jm

Coordinator for COPANT

Mrs. Kory Eguino, Executive Secretary
(keguino@copant.org)

Coordinators for BSJ

Miss Ester Williams, Team Leader, Regional &
International Office (ewilliams@bsj.org.jm)

Miss Nadette Brown, Protocol & Technical
Officer (ngbrown@bsj.org.jm)